

**CHEQUESSETT BOARD OF GOVERNORS  
MEETING MINUTES  
10/20/21**

**PRESENT:** Barry McLaughlin  
Chris Chadbourne  
Janet Buckley  
Laura Douglass  
Gayle Fee  
Darryl Elliott  
Tony Papantonis  
Julie Scott  
Gerald Cohen  
Myya Beck  
Marcus Springer

Budget, 2020-2021 projections are still on track as presented at previous meeting. A shortfall is still expected, but with PPP loan of \$108,000 and other adjustments the final position looks positive. Work has begun on the 2021-2022 budget, draft version scheduled to finance committee early next week. Once approved the budget will be shared with the Board for final approval. Investments committee reported that the investment portfolio is still doing very well. Funding of current fiscal year capital projects will go forward.

Trustee change. The Board accepted the resignation of Trustee Stephen Roehm and the addition of Allan Oxman as his replacement. The President made a motion to accept the resignation of Stephen Roehm and addition of Allan Oxman as new trustee, Jerry Cohen made the motion and Darryl Elliott second the motion, the vote of the board was unanimous with no decent or abstentions. Motion carried.

General Manager report.

Office update, introduction of Tracy Dean as administrative assistant.

Quotes for new phone system and copier requested by vendors

Membership update, 6 membership processed to date.

Wedding update, 34 weddings complete, financial outcome above projections. 27 wedding booked for 2022. Discussion on Event Director job description and potential increase in work load. GM will create an updated job description to present to current Event Director for review and consideration. Board expectation that Event Director would aggressively seek additional events to maximize all event opportunities and related revenue.

Tent, related to wedding scenario, the Club is perusing the option to have a tent on the beach for the entirety of 2022. The Wellfleet Conservation Commission has notified the Club that several violations need attention, must notability the deck attached to the Boathouse. Tony has offered to have a consultant produce the Notice of Intent required to mitigate the violation. That process has begun and will need to be resolved before the Club can approach the commission about a tent for next year.

Staffing review, will commence once budget is complete.

Vaccine mandate, Club will follow local & State/Federal requirements, stay fluid.

Calendar for 2022, creation has begun. GM suggested that calendars be sent to Tracy, they will then be sent strategically to TeeSnap for the updating of the website and registration. Tracy will monitor the updates and review for correctness.

Non-Profit status, CPA Malloy and tax attorney are reviewing the potential of the Club considering any adjustment. A report will be provide to the Board for consideration.

Pool update, Nauset Const. provide a construction estimate to build a pool on club property. Estimate was approximately \$800,000. Q, would this need to be brought to the Membership for approval? Q, is there a study to include financial impact, cost for staffing, insurance.

Tony suggested, a meeting with the potential donor to share the estimate and gage continued interest and support commitment level. Also stated that no further effort should be exhausted until a clear donor commitment level was established. GM will setup a meeting to further explore that aspect of commitment.

Club committee report, plans were shared by Marcus Springer. General plan showed upgrades to bathroom & utility closet. Stairs to club office on second level would also be modified/upgraded to accommodate the utility closet. Other upgrades, the Brickery would have two or three glass sliders added and flooring. The hallway & member room could also receive floor upgrades. Next steps are to create a prior project list and financial review for further consideration.

Mosquito & HR update, measures are being considered to mitigate the mosquito issue. Suggested that local resident club members & businesses consider a letter writing campaign along with discussion with local & state representatives. President to contact Linda Brady about potential medical impact if issue is not addressed proactively. Herring River project still moving forward with permitting & financing of the project.

Food & Beverage, the process of hiring a concessionaire or employee hinge on the return of the tent to the beach. GM suggested a pause in further planning until tent issue resolved.

Greens/Golf committee update, 2022 golf schedule being created. Quotes for golf course signage are being requested. No further update on search for assistant superintendent.

ClubSafe proposal, President suggested Board members review and the issue was tabled for future discussion.

Motion to adjourn, approved 6:50pm Oct. 20, 2021.