

CHEQUESSETT BOARD OF GOVERNORS
MEETING MINUTES
9/20/22

PRESENT: Barry McLaughlin
Tony Papantonis
Shea Kinney
Jerry Cohen
Gayle Fee
Myya Beck
Darryl Elliot
Julie Scott
Laura Douglass
Chris Chadbourne
Marcus Springer
Jim Pellissier

GENERAL MANAGER'S REPORT

Budget: Barry reported that the budget has been reconciled through August. It is expected that the final numbers showing profit & losses will be available at the October board meeting. Food & Beverage & Sailing were loss leaders. Food & Beverage discussed below. The Sailing Committee is working on ways to increase sailing revenue.

TeeSnap: We have a new Client Services Representative who will work with the Club to revamp the mapping of the TeeSnap system so the POS lines up with our bookkeeping. Once that is done, the company will assist the Club to train employees on the proper way to use TeeSnap to avoid future issues. Barry and Tracy will create a spreadsheet by mid-winter with a calendar of events for every function of the Club which will be easily updated annually for the website and will allow the marketing group to begin developing marketing plans during the off season.

Food & Beverage: Shea, representing F&B Committee, reports that with the first year of 349 Cafe service nearly complete, it has become apparent that we need to streamline costs in order to make the operation self-sustaining. Towards that end, Barry has met with Tonya Felix and she appears amenable to restructuring the front-of-the-house operation. Barry and the Food & Beverage committee, with the assistance of member Rich Gallivan (who is in the restaurant business), will work with Tonya on structuring a new contract with an eye towards implementing changes to the food service operation to significantly reduce costs.

NOMINATING COMMITTEE

Myya will be the Board representative to the Nominating Committee, (along with Gayle), replacing Tony, who is up for election in 2023.

BOARD CALENDAR

A board calendar was distributed prior to the meeting and in accordance with it, Tony assigned several committees to meet prior to the next board meeting to recommend changes and improvements for next season. Specifically:

- The Member Committee will meet to establish membership rates for 2023
- The Operations Committee will review rates for golf, tennis, pickleball, camp, sailing/waterfront and events, comparing our rates to similar nearby entities, and will recommend new rates for 2023.
- Darryl and Julie will propose updates to the bylaws to cover contested elections
- The Membership Services committee will meet to discuss enhancements to the Member Experience
- The Finance Committee will finalize the budget for 2023, and
- The Infrastructure Committee will examine the Maintenance area to ascertain what updates are needed and will view the proposed impact on the golf course as a result of the Herring River project.

All will report back at the October meeting.

OTHER BUSINESS

- **Herring River:** Barry reports that our attorneys have reached out to the new Wellfleet town administrator to begin work on a new agreement between the town and the Club regarding mitigation reimbursements. Jerry suggested that the Board needs to focus on marketing, financials etc. to prepare for the year the golf course is closed. Project engineers need to do more soil testing at the Club, probably in October. The town is scheduled to open bids for construction of the temporary bridge on Chequessett Neck Road this week.
- **Assistant Superintendent:** Barry reports that he and Chris are finalizing a new job description and salary structure for an assistant superintendent to present to the Greens Committee & the Board.

The meeting was adjourned at 6 p.m. Next meeting, 5 p.m. October 18.

Gayle Fee, Secretary